

WALTON COUNTY SCHOOL DISTRICT

POSITION DESCRIPTION

MENTAL HEALTH COUNSELOR

QUALIFICATIONS:

1. Valid certificate in school psychology, social work, guidance counseling or a valid license as a mental health counselor, social worker or like profession.
2. At least 3 years' experience with students preferred.
3. Experience in the counseling process with school age children.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Provide support to parents of students who are receiving services.
2. Provide individual and group counseling to students as instructed.
3. Assist with guiding and directing students in developing appropriate behavioral strategies and improving self-esteem.
4. Have the ability to serve as a staff participant with other instructional personnel.

REPORTS TO: Director of Student Services

SUPERVISES: N/A

POSITION GOALS

To provide mental health services to identified students and their families by assessing need, developing interventions, monitoring progress, and evaluating outcomes.

PERFORMANCE RESPONSIBILITIES:

1. Assist in the design, implementation, and follow-up of behavioral management programs for students to remediate behavioral and social problems.
2. Participate in the development of educational programs for students.
3. Participate as a team member in the evaluation of and planning for the progress of identified students.

4. Provide individual and group counseling to students on a regular basis to include socialization activities.
5. Develop and maintain psychological and behavioral data upon immediate supervisor request.
6. Assist other professionals with student crisis intervention.
7. Plan and confer with classroom teachers concerning any behavioral, social or personal problems affecting students.
8. Assist in the development and delivery of in-service activities regarding techniques for remediating behavioral, social or personal problems of students.
9. Participation in School and District Threat Assessment Team.
10. Perform other duties as assigned by immediate supervisor.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force as frequently as needed to move objects. Job Description Supplement No. 4

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved instructional salary schedule. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this position will be evaluated in accordance with provisions of the Board's policy on evaluation of instructional personnel.