

## Registering for ESOL and Reading Endorsement Courses on Edivate

1. Register for the desired offered courses on ePDC.  
<https://www.paec.org/fldata/transcript.asp> (ePDC houses your inservice points; if you need help registering in ePDC, ask your PLF).

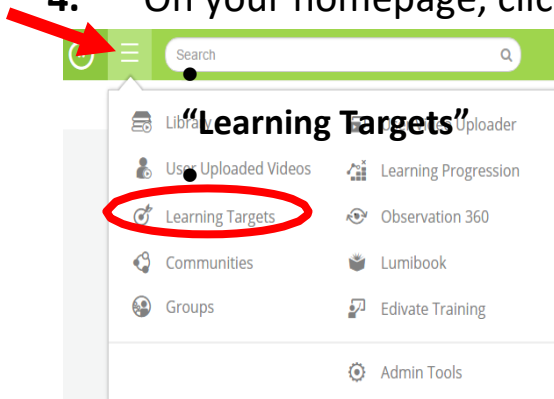
### ESOL Endorsement Courses Offered SPRING 2018:

WCSD ESOL: Elementary Methods of Teaching Spring 2018  
WCSD ESOL: Secondary Methods of Teaching Spring 2018  
WCSD ESOL: Cross Cultural Communication Spring 2018

### Reading Endorsement Courses Offered SPRING 2018:

WCSD Florida reading Endorsement: Competency 1 Spring 2018  
WCSD Florida Reading Endorsement: Competency 2 Spring 2018  
WCSD Florida Reading Endorsement: Competency 3 Spring 2018

2. Once you register, you will receive an email notifying you of your acceptance into the course. There is a limit of 20 participants per course. Teachers needing courses to be considered “In Field” have priority.
3. Log onto [www.edivate.com](http://www.edivate.com) (Edivate houses the coursework; if you need help registering in Edivate, ask your PLF)
4. On your homepage, click the three-lined icon (see image below).



Select

Select “Courses”

Learning Targets

Processes of Me

Courses

Portfolio

Observations

Catalogs

Focus Objectives

Reflection Questions

Group Tasks

Micro-Credentials

5. Select the course you registered for via ePDC.
6. The course begins January 8<sup>th</sup> and ends March 30<sup>th</sup>.
7. Complete and coursework before March 30<sup>th</sup> following the steps on page 2.

## **Taking the Course**

1. Select the top folder (titled “Welcome” or “Introduction”) and closely read each document in order to familiarize yourself with the Edivate course requirements and course syllabus.
2. Complete the requirements *within each Standard Folder within the allotted timeframe specified in each Standard description*.
3. Upon completion of the course, Edivate will generate a certificate of completion. Print/save the certificate of completion for your professional records.

## **Receiving In-service Points**

1. Submit of certificate of completion in one of the following ways:
  - a. Send a hard copy of the certificate of completion to the Professional Development Center for review and verification of completion via courier to *Kristy Grey, PDC*.
  - b. Scan and send an electronic version of the certificate of completion via email to [kristy.grey@walton.k12.fl.us](mailto:kristy.grey@walton.k12.fl.us)
2. You will receive an email confirming your course completion/points submission within 2 weeks.
3. After you receive your email confirming your Log into ePDC to verify your course completion/submission of in- service points towards your transcript.

## **Additional Information regarding ESOL and Reading Endorsement In-service Points**

ESOL Endorsement and Reading Endorsement courses are considered ‘bankable’ points by FLDOE. This means if you don’t use the points to renew your certificate during the current certification period, you can ‘bank’ the points for future usage.